

# Welcome to West Coast Rhythmic Gymnastics

We are so pleased to welcome you to West Coast Rhythmic Gymnastics! This page will explain how to view your account on the West Coast Rhythmic Gymnastics iClass Pro Registration Portal <u>here</u>.

# **Club Policies and Procedures**

The WCRG website <u>here</u> provides an overview of Club Policies and Procedures so be sure to stay up to date. As well, the iClassPro Registration Portal allows you to view and update your account. Access the home page of the iClassPro Registration Portal <u>here</u>.

# **Menu Options**

The menu options are as follows (with the icon on the left providing more menu options):

E r	Register	My Account	News	More ~	WEST COAST
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### **Username and Password**

Your Username is your email address. If you don't remember your password, you can reset it and a code will be sent to your email. Entering this code will then allow you to reset your password.

# **View Account and Payments**

After successfully logging in, you will be taken back to the Dashboard. If there are any outstanding charges, a notification will be displayed.

There are two options regarding payment of outstanding charges:

- Click on the notification to be taken to the PAYMENTS screen and make a payment with credit card; or
- Go to MY ACCOUNT>PAYMENTS if you wish to apply existing credit to the outstanding charge.

When logged in, the MENU will display an additional option to switch Family accounts if the guardian has been granted login access to more than one family account.

# **Other Menu Options**

When logged in, both the MENU and MORE options will display additional options for Family Policies:

- Billing
- Rules
- Waivers

# **Questions?**

We're happy to help. Please email us at gymnasticsinvictoria@gmail.com !